

Safeguarding Policy

The purpose of this policy statement is:

- to protect children who attend Hooray Let's Play from harm
- to provide volunteers, as well as, children and their families with principles to guide our approach to child protection

Policy Statements:

We recognise that the welfare of children is paramount in all the work we do and the decisions we take for all children regardless of age, ability, gender, race, religion.

We will seek to keep children safe by:

- valuing, listening and respecting them
- adopting safeguarding best practise through our policies
- recording, storing and using information securely and in line with data protection guidance from information commissioner's office.
- making sure that children and their families know where to go for help if they have a concern
- using our safeguarding policy to share concerns with agencies who need to know and involving the child / families appropriately.
- Using our procedures to manage any allegations appropriately
- ensuring we provide a safe physical environment for our attendees by applying health and safety measures.
- Building a safeguarding culture where attendees treat each other with respect and are comfortable about sharing concerns.

Safeguarding Roles

Safeguarding leads: Phillipa Parker and Louise Davies

Role description for safeguarding lead

- Receive, record and take action on any concerns notified about a child who attended Hooray Let's Play including assessment, referral and consulting with the family concerned.

Dealing with concerns about a child

- Record the concern in a secure document (to be stored in accordance with data protection laws)
- Consult with the family concerned
- Refer the concern within a week to local Police
- Contact the NSPCC helpline for support and advice if needed on 0808 800 5000.

Photography

- Any photos taken should not contain any children without the express approval of their parent/guardian given on the website when booking.
- Any photos are to be stored e.g. on Instagram, in accordance with data protection laws
- Any photos containing children will not be published in media/online without the express approval of their parent/guardian given when booking on the website.